



## **Notice of Consultation Meeting & Annual General Meeting** (ACN 077 593 581)

**Location:** Kelmscott Hall, 60 River Road, Kelmscott WA 6111

**When:** Sunday 29 September 2019

**Time:** 8.30 am – 3.00 pm

Registration Opens	8.30 am – 9.30 am
Consultation Meeting	9.30 am – 12.00 pm
Annual General Meeting	1.00 pm – 3.00 pm

### **NOTICE**

The Gumala Trust hereby gives notice to all Beneficiaries of the General Gumala Foundation Trust that the Trustee will hold a **Consultation Meeting with all Beneficiaries at 9.30 am on Sunday 29 September 2019** at the function room in Kelmscott Hall, Perth. The purpose of this meeting is to provide an update to Beneficiaries on the current activities of the Foundation, to gather information from Beneficiaries as to their aims and aspirations for the Foundation, and to seek advice on current and future proposals for the activities of the Foundation.

The **Annual General Meeting will be held with all Beneficiaries from 1.00 pm on Sunday 29 September 2019** at the function room, Kelmscott Hall.

### **AGENDA**

The general nature of business to be conducted at the Annual General Meeting will be:

1. Meeting open
2. Minute's silence for the recently departed
3. Confirmation of meeting Chair
4. Apologies
5. Minutes of Previous Meeting
6. Financial reports for the Year Ending 30 June 2019
7. Auditor's report
8. Investment Managers' report
9. Close Meeting

## REGISTRATION

Registration for the meetings on the day will open at 8.30 am. In order to be eligible for payments you must register attendance with **appropriate identification** for the registration process (e.g. debit card, drivers' license) at the designated registration area BEFORE entering the meeting. The registration desk will close at 9.30 am.

## PAYMENTS

Please note that payments to cover the reasonable travel expenses will be offered to all approved adult Beneficiaries who attend the meeting. These allowances are calculated against your registered address at the time of the meeting and include allowances for fuel or airfares, meals, accommodation and a sitting fee.

You must register at the registration desk before 9.30 am on the day to be eligible for payments. Please ensure your address is up to date with our office no later than Thursday 26 September 2019. You can contact the GIPL office on 08 9287 3900 or send in a PIF to [gipl@gumalatrust.com](mailto:gipl@gumalatrust.com) Any changes to addresses on the day will require a supporting utility bill in the name of the individual.

**Please note that no payments will be paid on the day of the meeting. Payments will be made within seven working days of the meeting - 9 October 2019.**

## ADVANCE PAYMENTS

You may request a partial advance payment to assist with the upfront travel cost. The advance payment will be deductible from the total travel payments permitted under the Beneficiary Group Travel Policy (visit [www.gumalatrust.com](http://www.gumalatrust.com) to read the policy). If you do not attend the Consultation meeting or use the funds for any other purpose, you will be liable to reimburse the Trustee the amount advanced to you. The Trustee will deduct from any funds that might otherwise be payable to you from the General Gumala Foundation Trust, or from programs provided by Gumala Aboriginal Corporation which are funded from the General Gumala Foundation Trust, to repay the amounts due. The application form to request advance payments is enclosed and must be submitted by **Wednesday 25 September 2019**.

## DRIVING

A fuel allowance will be paid in line with the ATO rate for the 2019/20 year, being 68 cents per kilometre and capped at 1,500 kilometres. Please note that distance travelled is calculated on your **registered residential address** as per the GIPL Traditional Owner Register.

**Note: Interstate driving is capped at \$1,200 and the Travel Allowance is not payable to Members living within 100 km of the meeting venue.**

## AIRFARES

If travelling by plane, airfares will be reimbursed on their actual value, however, those exceeding \$1,200 will only be reimbursed \$1,200. All reimbursements need the receipt/invoice/itinerary, to show the amount paid for the ticket.

**Note: Airfares purchased with loyalty points from major carrier airlines (including Frequent Flyer and Velocity) will not be reimbursed.**

#### *ACCOMMODATION*

Members who are required to travel more than 100 km from their registered home address for the meeting will be entitled to accommodation as follows:

- Between 100–300 km are eligible for one (1) night at a rate of \$200;
- In excess of 300 km are eligible for two (2) nights at a rate of \$200.

**Note: Accommodation allowance is not payable to Members living within 100 km of the meeting venue.**

#### *MEAL ALLOWANCE*

A meal allowance is payable to Members living more than 100 km from the meeting venue. Meal allowances are payable at ATO rates for the day of meeting and are as follows:

- Breakfast: \$28.15
- Lunch will be provided at the meeting
- Dinner: \$53.90

#### *CONSULTATION PAYMENT*

Each member who registers for the consultation will receive a **\$250** payment.

#### **KIDS' ACTIVITIES**

We will organise to supervise children while parents attend the meeting. There will be kid's activities during this time.

We look forward to seeing you all on the 29 September 2019.

Kind Regards



**Brendon Grylls**

Chairperson

Date: Monday 2 September 2019