

Information on Reimbursement of Costs

Is there a consultation payment for the meeting?

Yes, a joint GAC and GIPL Consultation Meeting will take place in the morning of Friday 11 October 2024 and a payment of **\$500** from each organisation (**\$1,000 total**) will be provided for the consultation, as well as reasonable travel reimbursements.

If you are a GIPL Beneficiary only, you will receive \$500 for GIPL consultation only.

In-person and online attendees will receive the same consultation sitting fee of \$1,000.

Am I eligible to receive a payment?

For in-person attendees, you must register attendance at the designated registration area before 11am and prior to entering the joint Consultation Meeting to be eligible for payment.

For online attendees, you must log into the Lumi platform and join the Consultation meeting before 11am to be eligible for payment.

Are there any travel payments for these meetings?

Yes, there will be payments to cover travel, accommodation and meals depending on the distance travelled. A Member or Beneficiary is only eligible for these payments if they have travelled more than 100 km from their residential address to the meeting venue in South Hedland.

How much is the allowance for Member or Beneficiaries who travel by road?

Fuel allowance will be paid at 88 cents per km and this allowance is determined by the total number of km travelled to and from the meeting from your registered address but is capped at 1,500 km (return). All drivers and passengers will receive this allowance if they travel by road.

Some examples are given below:

Location	Km (return)	Amount
Karratha	458 km	\$403
Tom Price	810 km	\$712
Onslow	987 km	\$868
Geraldton	2,651 km	\$1,320
Perth	3,237 km	\$1,320
Newman	886 km	\$779
Broome	1,207 km	\$1062

Source: https://distancecalculator.globefeed.com/australia_distance_calculator.asp

NOTE: We don't need fuel receipts if you travel by road.

How much is the airfare reimbursement?

We have updated the requirements for air travel and hire car reimbursement this year. Please review the following information carefully:

Receipts for Air Travel and Hire Cars:

- Without a Receipt: This year, Members are not required to provide a receipt for air travel/ hire car expenses. If you do not provide a receipt, you will be reimbursed the standard road travel amount based on your registered home address (see the table above for examples).
- Reimbursement for Exact Costs: If you wish to be reimbursed for the exact amount of your airfare or hire car expenses, and this amount is greater than the road travel reimbursement, you must provide a receipt.

Maximum Reimbursement Amount of \$1,600:

- For those traveling by plane/hire car, if your expenses exceed the road travel reimbursement, you can submit a receipt for your airfare and hire car expenses. These will be reimbursed up to a maximum of \$1,600.
- Limit on Reimbursement: Any travel expenses exceeding \$1,600 will only be reimbursed up to \$1,600. To claim the exact cost of your air travel and hire car up to \$1,600, please provide the receipt, invoice, or itinerary showing the amount paid. This can be submitted before the meeting or on the day of the AGM.

Submitting Receipts:

- If you wish to be reimbursed for the exact cost of your travel expenses up to \$1,600, receipts must be provided before or on the day of the meeting.
- If you are unable to provide a receipt before or on the day of the meeting, you will receive the travel by road reimbursement amount.

Hire Car Reimbursement:

- **If you book a hire car along with your flight, the hire car reimbursement is included in the \$1,600 maximum.** No additional reimbursement will be provided if costs exceed \$1,600. **An invoice must be presented for all hire car expenses before reimbursement.**

Airfares Purchased with Loyalty Points:

- If you purchase your airfare using loyalty points (e.g., Frequent Flyer, Velocity), you will be reimbursed the amount equivalent to road travel.

How much is the meal and accommodation allowance?

The meal and accommodation allowances are payable to Members or Beneficiaries living more than 100 km from the meeting venue. One night will be paid for Members who travel between 100-300 km (one way) and 2 nights for those Members who travel over 300 km.

Please see the chart below for further details and note that lunch will be provided at the meeting.

Km (one way)	Accommodation	Meals
Under 100 km	\$0	\$0
Between 100-300 km	\$400	\$98.85
More than 300 km	\$800	\$197.70

Can I use my GAC Flexible Program funds for AGM travel and accommodation?

No, AGM travel is not eligible under the Flexible Program.

GAC Finance team is preparing to pay all attendees on the AGM Day into nominated bank accounts. To have the payment on the same day into your nominated bank account, you must register before 11am on the day of the AGM and ensure your bank account details are verified with GAC.

How can I update my address and bank account details?

A Personal Information Form (PIF) can be found in this package or on our websites. You can also use the Gumala Members Portal to update the address only.

For bank account changes you must complete a PIF.

The Gumala Members portal will be turned off for updating addresses after 12 pm Friday 20 September until 12pm Monday 14 October. Changes to addresses within this time need to be submitted on a PIF and include proof of residing at the new address nominated.

How can I provide my PIF, flight receipts and other supporting documents to Gumala?

Please send these documents to AGM@gumala.com.au.

Flight receipts can also be provided to registration staff on the day but please ensure you keep a copy for yourself as well.